



HOWE MILITARY SCHOOL ALUMNI ASSOCIATION



ANNUAL BUSINESS MEETING AGENDA

October 1st, 2022

Call to Order: (**Absent Quorum-informal meeting commenced**)

1300 hrs., Alumni Club, 1505 E. Chicago Rd Sturgis, MI 49091 (Approximately 20-25 Alumni and guests were present.)

Board of Directors in Attendance:

Michael Dewitt (A01) President, Co-Treasurer

Eleni Mitropoulos-D'Andrea (A04), 1st VP, Trustee Liaison

Crystal Vaughn (A12), 2nd VP, Co-Treasurer

Brian Morabito (A90), Secretary, Parliamentarian

Fred Seibold (A53)

Jean Miller, Outreach Coordinator

Alumnae/i in Attendance: (quorum = 30)*

Mike DeWitt A01

Eleni Mitropoulos-D'Andrea A04

Crystal Vaughn A12

Fred Seibold A53

Larry Willoughby A69

Adam Stacy A01

Brian Morabito A90

Charlie Snouffer A72

Robert McKown A72

Joseph O'Reilly A72

Jean Miller, Outreach Coordinator / HA. Ray Miller, HA

Kenneth Hedgeman A80

Carl Vaughn A77

Greg Forsythe A80

Dan Hersey A80

Doug Zierle A81

Greg Taylor A80

Padre Philip Morgan HA/BoT

Fred Behnke A72

Richard Ress A72

John Ott '72

School Prayer:

O God who hast made and preserved this School and set us here to learn Thy Will, accept and sanctify our service by the Inspiration of Thy Holy Spirit. Teach us to live together in love, in joy, and peace. In our work, give us the Spirit of understanding and perseverance; in our prayers the power to draw nigh to Thee; and in our games, true sportsmanship. Perfect the good work, which Thou hast begun in us; that with gallant and high hearted happiness we may strive for the setting up of Thy Kingdom in the world, to the honor and glory of Thy Name; through Him who loved us, and gave Himself for us, Jesus Christ, our Lord. Amen.

Approval of Agenda: (n/a)

Opening Remarks:

Regardless of the attendance today and the seeming disengagement of Alumni since Howe's closure these past few years, the Alumni Association is obligated and committed to:

- Preserve our memorabilia and the School's artifacts,
- Maintain lines of communication between the classes,
- Facilitate professional networking and mentorship,
- As an education-oriented 501(c)3, we're intent on offering scholarships / support for younger Alumnae/i and perhaps even to their children, so that they are able to pursue academic and vocational achievements as Howe's living legacy.

Our largest expenditures are associated with preserving, storing, and digitally archiving our memorabilia (Tatlers, Reviews, imagery). Other operating expenses include website-driven contact and new editions of the Alumni Review. Alumni Outreach coordination (Jean Miller), event planning and hosting gatherings are also vital operations that require substantial funding. Generating revenue from the website and through various fundraising initiatives (like selling HMS merchandise) also need to be overseen by day-to-day assistance. Fundraising is and will always be crucial.

Outreach Report:

Jean Miller provided updates about regional gatherings and the Class Agent Program.

Trustee Liaison:

Dissolution has occurred; LCCF is expected to include HMSAA representation when selecting and awarding scholarships and grants to eligible Howe Military legacy applicants.

Website Report: n/r

Financial Report:

YTD Revenue / Income:

Balance Forward from Flagstar: \$10,503.25,

Balance Forward: PayPal and Square: \$1,253.88, \$1,029.91 (Transferred Funds August 2022)

Total Balance Forward: \$12,787.04

Board of Trustees gift: \$20,000

Donations: \$10,590

Total Revenue: \$43,377.04

YTD Expenses:

Outreach Coordinator: \$4,250 (\$2,000 of which was owed from 2021)

Bank Checks: \$60

Beckman Law: \$5,531.43

Alumni Club: \$2,000

Website – Tatler Scans: \$5,847.23

Total Expenses: \$15,688.66

Balance: \$27,688.38

2023 Expected Budget:

Revenue / Income

Est. Balance Forward: \$22,000

Board of Trustees gift: \$20,000

Donations: \$5,000

Working Capital: \$47,000

Expenses:

Outreach Coordinator: \$4,000

Alumni Club: \$10,000

Website Tatler Scans: \$10,000

Alumni Weekend: \$2,500

Letter Mailer: \$2,500

Total Expenses: \$31,500

Ongoing Business:

- 2021 ABM Minutes amended needing approval
- 3rd party accounting firm proposal.
- Standardized Alumni memorabilia requests and fulfillment procedures.
- Consolidation of Howe Military social media presence in order to drive traffic to our website.
- Formalize commercial tenancy and storage arrangement with the Alumni Club.
- Launch an online storefront through our website, featuring new items and old stock memorabilia.

New Business: (n/a)

Board of Directors Nominations: (n/a)

The following Alumni are nominated to serve as Directors to the Board, terms expire in 2025:

Eleni Mitropolous-D'Andrea, A04

Brian Morabito, A90

Fred Seibold, A53

Adam Stacey, A01

Crystal Vaughn, A12

Larry Willoughby, A69

Active Directors: (Terms expire in 2024)

Michael Dewitt, A01

Chris Hoeffcker, A11

Jonathan Hyde, A00

Rudy Recile, A86

Open Q&A: The floor was opened to those Alumni and guests present.

Adjournment: (n/a)

Announcements:

1. Next Alumni Weekend is 10/6/23-10/08/23
2. Ongoing generosity from Alumni who have or are considering a legacy gift or bequest should confirm the name of the intended recipient as HMSAA, and not HMS/HMA.
3. Banquet tonight: 5:30 social, 6:30 dinner, catered by the Howe Restaurant
4. Reflection, continental breakfast at the Alumni Club, 9am-1200pm.

Election of Officers:

As is customary following the Annual Business Meeting, the Board of Directors convened a meeting at the Alumni Club, 1505 E. Chicago Road, Sturgis Michigan 49091, in accordance with Art. III, Sect's 1 & 2, Art. V, Sect 2(g) and Art. XI of the bylaws and where a quorum of at least five (5) Directors was established, in order to elect the slate of officers presented by the Nominating Committee for the 2022-2023 term. Those elected by unanimous voice vote were:

President / Co-Treasurer: Michael Dewitt, A01

1st Vice President: Eleni Mitropolous-D'Andrea, A04

2nd Vice-President / Co-Treasurer Crystal Vaughn, A12

Secretary Brian Morabito, A90

Appointment of Directors to the Board:

Due to the lack of quorum at this year's ABM, the following Alumni were duly nominated and appointed in accordance with Art. III, Sect's 1 & 2, Art. V, Sect 2(g) and Art. XI of the bylaws to join or continue to serve the Board as Directors, terms to expire in 2025:

Eleni Mitropolous-D'Andrea, A04

Brian Morabito, A90

Fred Seibold, A53

Adam Stacey, A01

Crystal Vaughn, A12

Larry Willoughby, A69